**OLATUNJ I KEHINDE STEPHEN**

*Lagos: 8b, Egerton Estate, Friends Colony Osapa London,Jakande*

*Lekki Lagos, Nigeria.*

*E-mail: titoolatunji@gmail.com*

Phone: 08035359249

**PERSONAL DATA:**

Date of Birth: 11th August, 1983.

Sex: Male.

Marital Status: Married.

Local Govt: Emure-Ekiti.

State of Origin: Ekiti State.

Nationality: Nigerian.

Religion: Christianity

**CAREER OBJECTIVE:**

To contribute my best to achieve organizational goals and objectives.

**INSTITUTIONS ATTENDED WITH DATES:**

Ekiti State University, Ado Ekiti, Ekiti State (2015-Till 2020)

· Adekunle Ajasin University, Akungba Akoko, Ondo State 2007-2013.

· University of Ado Ekiti, Nigeria (UNAD) 2000-2004

· Our Lord's College, Ise Ekiti, Ekiti State 2006

· Orija High School, Emure Ekiti, Ekiti State 1993-2000

· AUD Primary School, Emure Ekiti 1986-1992

**EDUCATIONAL QUALIFICATIONSWITH DATES:**

Master in Public Administration.      (Awaiting Result)

NYSC exclusion Certificate                       2014

Bachelor of Science (B.Sc.) with Second Class (Hons)

Lower Division in Public Administration 2013

Diploma in Public Administration with Upper Credit 2004

Senior School Certificate (WASSCE) 2006

National Examination Council (NECO) 2000

Primary School Leaving Certificate 1992

**COMPUTER SKILLS:**

∙ Computer literate with proficiency in Word Processor and Presentation packages

. Highly skilled in Sage Evolution software.

∙ Highly skilled in analytical tools such as MS-Excel, R-language, and SPSS

∙ Strong analytical and numerical skills

∙ Practical hands-on skills in project management and execution

**RELEVANT WORK EXPERIENCE:**

∙ Emure Local Government Council, Emure Ekiti, Ekiti State. Nigeria.

Position Held: Assistant Executive Officer. 2005-2007

∙  Emure Local Government Legislative Council: Emure, Ekiti State

   Position:Dep. Majority Leader and Chairman House Committee On Education. 2008 - 2010

∙  Odua Investment Company Limited : Oba Adebimbe Road, Floor 20-23, COCOA HOUSE, Dugbe, Ibadan, Nigeria.

Department; Property Development and Management

Position: Sales Marketing Manager           2017 – 2021.

**PROFESSIONAL MEMBERSHIP**

∙  National Institute of Marketing Nigeria – Associate Member (July 2020).

**PERSONAL SKILLS AND COMPETENCIES:**

∙  Strong marketing and negotiating skill

∙  Passion to deliver in real estate sales and facility management.

∙  Excellent problem solving and deductive reasoning skills.

∙  Ability to listen and resolve conflicts.

∙  Effective leadership with strong interactive and interpersonal skills.

∙  Innovative, creative and a strategic thinker.

∙  Ability to work independently as a team player and a leader.

∙  Managerial skills and Management Exposure.

∙   Excellent team player and result oriented personality

∙  Strong communication and interactive skill

**CERTIFICATION**

∙ Corporate Finance Institute. Certificate on Accounting Fundamental – August 2018.

∙ Corporate Finance Institute. Certificate on Excel Crash Course – August 2018.

∙ eLearning  College. Certificate on Construction Management – September, 2018.

∙ eLearning  College. Certificate on Customer services Management- September,2018.

∙ eLearning College. Selling is a competitive market– November, 2018

**REFEREES:**

**(1). Mrs Modupe Bayeroju**

**Deputy Controller of Immigration**

Nigerian Immigration Service,Eti-Osa, Lagos Command

Lagos State.

**07036363661**

**(2).  Adesina Adeola Victor**

Nigerian Police Force

Force Headquarters Abuja.

Nigeria.

**08036242070.**

**(3).  Engr. Tope Arowolo**

Group Head, Property Development and Management.

Odu’a Investment Company Limited

Oba Adebimpe Road, 20-23 Floor, Cocoa House,Dugbe,Ibadan

**08033200807.**